

Mulbarton Parish Council

Meeting of the Parish Council Agenda (published Wed 28 June 2023)

Date & time: Mon 3 July 2023 7:30 PM

Place: The committee room, Mulbarton Village Hall, The Common, NR14 8AE

Councillors are summoned to attend the next meeting of the parish council. The public are welcome to attend.

L Trueman

1. To receive apologies for absence
2. To receive declarations of interest in agenda items and consider any dispensation requests
3. To approve the minutes of the Parish Council Meeting held on 22 May 2023
4. To report progress on items not on the agenda (information only)
5. Open forum for public participation: an opportunity to hear from members of the public and the District/County councillors
6. To receive an update on the Parish Council's storage
7. Planning applications (LH/LK)
 - 7.1. To receive an update on any application decisions made by South Norfolk council
 - 7.2. To consider any new planning applications (none)
 - 7.3. To receive an update on 2022/1007, land north of Lantana, Norwich Road
8. Finance (LT)
 - 8.1. To note the bank reconciliation dated 30 June 2023
 - 8.2. To note actual v budget to 30 June 2023
 - 8.3. To note any invoices raised and income received in May and June 2023
 - 8.4. To ratify payments made since the last meeting and agree payment list
 - 8.5. To agree the asset register for 2022-23
 - 8.6. To agree change in Financial Regulations to increase spend before 3 quotes are required
9. To receive an update from the Allotments Working Group (MK)
10. Planning working group (LK)
 - 10.1. To receive an update from the working group
 - 10.2. To receive a report on South Norfolk Council's Neighbourhood Plan Review meeting
11. Common Steering Committee (LK/MK)
 - 11.1. To receive an update from the working group
 - 11.2. To discuss Village Hall entrance across the Common car park
12. Open Spaces and Play Areas Working Group (AB)
 - 12.1. To receive an update from working group
 - 12.2. To discuss tree surveys and agree action required

- 12.3. To discuss trees overhanging private gardens at Partridge Drive
 - 12.4. To discuss cutting of hedge at The Meadows to improve visibility when accessing the highway
 - 12.5. To discuss play area inspection reports and agree action required
 - 12.6. To discuss gas canisters in the Scout Field
13. To receive an update from the Footpath and Public Rights of Way Working Group (DW)
 14. To note clerk's timesheet for May and June 2023
 15. To receive an update on the Parish Warden vacancy
 16. To agree how the 2023 community benefits paid from Brickkiln Farm will be allocated
 17. To receive an update on the SAM2 sign from the Parish Partnership scheme
18. Village Hall
 - 18.1. To receive an update on tree works in the car park
 - 18.2. To receive an update on repairs to the play area
 - 18.3. To discuss appointing a trustee to the management committee ahead of the AGM
 - 18.4. To agree to work with the Village Hall Management Committee on the phone mast renewal lease and to agree how to fund any fees incurred
19. To agree who will present at "How Green is Mulbarton" on 30 Sept
 20. To agree Community Champion Tribute nominations
 21. To agree any training and updates for councillors and clerk
 22. To discuss dog fouling at Woodyard Close play area
 23. To consider options for office phone, internet, and computer(s)
 24. To discuss 20mph zones and the benefits of these moving to 20mph limits
 25. To consider applying for the 2024-25 Parish Partnership Scheme grant
26. Parish Council Strategy
 - 26.1. To discuss Parish Plan and Neighbourhood Plan Review
 - 26.2. To discuss the use of social media as a form of communication with parishioners
27. Village Hall and Mulberry and Orchard Parks
 - 27.1. To receive a report on the meeting to discuss the future of the Village Hall and Mulberry and Orchard Parks and agree next steps
 - 27.2. To discuss applying for a Pride in Place grant for a feasibility study
28. To discuss National Grid's proposed Norwich to Tilbury route for an overhead line to pass through Mulbarton
29. Correspondence
 - 29.1. Public consultation on Green Spaces in Greater Norwich
 - 29.2. S&DEP notification of hearings

- 29.3. Hornsea 3 Community Fund – Stakeholder Consultation Summary Report and May 2023 newsletter
- 29.4. Chairman of South Norfolk Council
- 29.5. Email from resident regarding grit bin on Lark Rise, benches on The Common and lightbulb ideas
- 29.6. Norfolk ALC training and grants
- 29.7. Email from resident requesting an evening bus from Norwich
- 29.8. Community Action Norfolk update
- 29.9. Norfolk Pension Fund newsletter

30. Open forum for public participation: second opportunity to hear from members of the public and the District/County councillors

31. To receive items for the next agenda

To pass a resolution under the public admission to meetings act 1960 to exclude members of the public and press for the following confidential item;

32. To receive an update and agree next steps relating to the village hall